

West Berkshire Council

Neighbourhood Area Designation Application form

Application to designate a Neighbourhood Area
Town and Country Planning Act 1990
Neighbourhood Planning (General) Regulations 2012

Please note that the information provided on this application form will be published on the Council's website. If you require further clarification, please email planningpolicy@westberks.gov.uk

1. Single point of contact regarding the Neighbourhood Plan:

Title:		First Name:		Surname:	
Address (inc. postcode):					
Telephone:					
Email:					
Position in relation to Neighbourhood area application:					

2. Parish Clerk Details (if different from above):

Title:		First Name:		Surname:	
Address (inc. postcode):					
Telephone:					
Email:					

3. Relevant Body:

Please confirm that you are the relevant body to undertake neighbourhood planning in your area in accordance with section 61G of the 1990 Act¹ and section 5C of the 2012 Regulations²

Yes		No	
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Name of Relevant Body:	
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Note: in areas covered by a town or parish council, the town or parish council is the relevant body. For applications covering more than one parish area, please nominate a lead parish to act as the Relevant Body. If your area is not covered by a parish council (only a parish meeting), please contact the Planning Policy Team before making your application.

¹ <http://www.legislation.gov.uk/ukpga/2011/20/schedule/9/enacted>

² <http://www.legislation.gov.uk/uksi/2012/637/part/2/made>

4. Name of Neighbourhood Area:

Please give the name by which your Neighbourhood Area will be formally known:

5. Extent of area:

Please attach an OS plan showing the extent of the proposed Neighbourhood Area and indicate below the relationship of the proposed area to parish boundaries.

Proposed Area covers the whole of a single parish boundary area:	
Proposed area covers part of a single parish boundary area:	
Proposed area covers multiple parish boundary areas:	

6. Areas covering more than one parish area:

If the proposed Neighbourhood Area covers more than one parish, please list the parishes covered by the area application, the extent of the parish included and obtain consent from the parish by getting them to sign below:

Name of Town/Parish Council	
Extent of parish included in Neighbourhood Area	
Name and Position	
Signature	

Please add additional boxes if required

7. Intention of neighbourhood area:

Please indicate which of the following you intend to undertake within your neighbourhood area

Neighbourhood Development Plan	
Neighbourhood Development Order	
Community Right to Build Order	

8. Reasons for considering the area appropriate:

Please describe below why you consider this area is appropriate to be designated as a Neighbourhood Area:

Please continue on separate sheet if necessary

9. Supporting Information

Please provide details of why you would like to carry out a Neighbourhood Plan and what you would like the Neighbourhood Plan to deliver for the Neighbourhood Area

Please continue on separate sheet if necessary

10. Declaration:

I/We hereby apply to designate a Neighbourhood Area as described on this form and the accompanying plan

Name	
Date	
Signature	

Please return your application form to:

Planning Policy,
Planning and Countryside,
West Berkshire Council,
Market Street,
Newbury,
RG14 5LD

planningpolicy@westberks.gov.uk

01635 519111